

DIGITAL SPACE

Technology Policy

WHAT DOES DIGITAL SPACE INCLUDE?


*iPads

*Computers

*Cell phones

*Smart watches




<p>Do Your <u>PART</u>: Prepared And Respectful Together</p>	<h1>Digital Space</h1> 
<p>DO YOUR PART FOR:</p> <p>Self</p>	<p>Keep iPad charged daily</p> <p>Follow teacher directions</p> <p>Treat iPad with respect</p> <p>Cell phones kept out of sight</p> <p>Smart watches silenced and used only as a watch</p>
<p>DO YOUR PART FOR:</p> <p>Others</p>	<p>Use only your iPad</p> <p>Follow directions</p>




The background is a solid dark blue. In the top right corner, there is a geometric pattern of triangles in various shades of blue and white, creating a modern, abstract design.

IPADS

USE YOUR IPAD APPROPRIATELY

- * Use for educational purposes only
 - * Use at the appropriate times (with teacher permission)
 - * Refrain from posting/messaging/video recording unless given direction to do so (Schoology, AirDrop, Text messages, emails, etc.)
 - * Use only your device! You should not be touching or using any other device but your own
 - * Do not carry iPad by the keyboard
 - * Keep closed when walking in the hallway
 - * Do not tamper with settings on the iPad
- 


TREAT YOUR IPAD WITH RESPECT

- * Keep iPad, case and charger in good condition
 - * Follow school policies
 - * Keep inside your locker (do not leave on the floor)
 - * Store under your desk when not in use (do not leave on floor where someone can step on it)
 - * Make sure you have your device at all times
 - * Make sure it is charged DAILY and bring it to school
 - * Keyboard is to be attached at all times to protect the screen
 - * Keep food and water away (even in backpack)
- 

OTHER INFORMATION

- * If something happens to your iPad, let someone know IMMEDIATELY so that it can get fixed or replaced (broken part, weird error message, etc.)
- * If you get an update message, update AT HOME!! (ie: "There is an iOS update ready 10.1.2- Update Now?" CLICK 'REMIND ME LATER' and complete at home)
- * FREQUENTLY back up your homework and pictures to the drive. Items will not be saved if your iPad needs to be replaced for any reason
- * Make sure you restart your iPad once a week at home (ie: every Friday after school)
- * iPads (and phones) do not go into the bathroom or locker room

EXAMPLE OF VIOLATIONS

- airdropping without permission (includes pictures and school work)
 - using internet sites without permission
 - physical damage to iPad
 - inappropriate Schoology comments
 - leaving your iPad unsupervised
 - unauthorized downloading of apps, music, and/or images
 - playing unauthorized games
 - inappropriate use of email, Google Docs, etc...
 - changing settings without permission
 - taking possession of someone else's iPad without their knowledge or permission
 - logging into someone else's account
- 

The background is a solid dark blue color. In the top right corner, there is a decorative geometric pattern consisting of several triangles in different shades of blue, including a medium blue and a very dark blue, creating a layered, architectural effect.

cell PHONES/smartWATCHes

Cell phones should be turned off and out of sight at all times. If they are seen or heard by a staff member, the below violation leveling system will be implemented. Teachers may give special permission to use for particular activities in the classroom.

Smartwatches can be worn but should be silenced and only used as a watch during school hours.



MUST BE USED INDEPENDENTLY, PRIVATELY, AND RESPECTFULLY!

- *You may not share with others what you have on your device or make phone calls.
- *Earbuds are not to be shared and must be away in the hallways.
- *Keep music at an appropriate level and school appropriate. If your neighbor can hear your music, it is too loud.



EXAMPLES OF VIOLATIONS

- texting
 - taking pictures
 - making calls
 - playing games
 - airdropping without permission
 - listening to music without permission
 - earbuds in without permission
 - phone out without permission
 - use of social media such as Facebook, Snapchat, Instagram, etc...
 - mistreatment of others via social media, text, or other
- 

- Can I make a phone call?
- Are they allowed in the hallways?
- Are they allowed in the bathrooms?
- Are they allowed in the locker room?
- Can I text my mom to bring my homeev
- Can I text my friend?
- Can I take pictures?

Are they allowed at recess?





What happens if I don't follow the expectations?

IPAD VIOLATIONS

Zero Violations = Great job! You have all the privileges set by the school. You will be entered into monthly raffles because of your good behavior.

All students will be taught the expectations for cell phones/Smartwatches during the first 2 weeks of school. Verbal warnings/reteaching will be utilized during this 2 week period. Starting the 3rd week of school, the below leveling system will be implemented.

Level 1

One Violation = Notification of Behavior and Reteaching

Level 2

Two Violations = Notification of Detention and Reteaching
Restrictions may be implemented

Level 3

Three Violations = Notification of Saturday Detention and Reteaching.
Further restrictions may include: airdropping, games, apps, internet, temporary loss of take-home rights, use in classrooms

Depending on the severity of the behavior, levels and consequences can be expedited.

CELL PHONE/SMARTWATCH VIOLATIONS

Zero Violations = Great job! You have all iPad privileges set by the school. You will be entered into monthly raffles because of your good behavior.

All students will be taught the expectations for cell phones/smartwatches during the first 2 weeks of school. Verbal warnings will be given during this 2 week period. Starting the 3rd week of school, the below leveling system will be implemented.

Level 1

One Violation = Notification of Behavior and Reteaching

Level 2

Two Violations = Notification of Detention and Reteaching

Cell phone dropped off in office in the morning and picked up in the afternoon for 1 week

Level 3

Three Violations = Notification of Saturday Detention and Reteaching

Restrictions may include: Cell phone dropped off in office in the morning and picked up in the afternoon for a period of time

Level 4

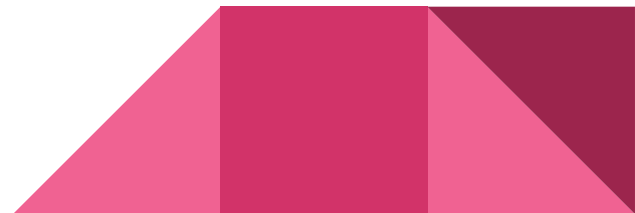
Four Violations = Restrictions

May include: Cell phone dropped off in the office in the morning and picked up after school

Depending on the severity of the behavior, levels and consequences can be expedited.

All students will be taught the expectations for cell phones/smartwatches during the first 2 weeks of school. Verbal warnings will be given during this 2 week period. Starting the 3rd week of school, the below leveling system will be implemented.

Starting **September 9,**
the leveling system will be implemented!



Remember...

Using your device at school is a privilege!

